



Comune di
Milano



MILANO IN CRESCITA **SCIALOIA**
INTERNATIONAL COMPETITION FOR SCHOOL DESIGN



Competition Notice

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Tender Information

www.comune.milano.it

www.scuolascialoia.concorrimi.it

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CHAPTER I - DEFINITION OF SELECTION PROCEDURE

1. SUBJECT OF SELECTION PROCEDURE

Milan City Council (hereinafter referred to as "Body issuing the Call for Participation") is called an international design competition, in an open procedure, for the **design of Scuola Scialoia** located in **Milan**, the purpose of which is the acquisition of a project, after completing level two, that is of a depth equivalent to a technical and economical feasibility project.

The area covered by the competition is defined in the table 3.2 "Table showing the delimitation of the area of competition" and is separated into two sub areas of intervention:

- ***Delimitation 1:*** (Red colour delimitation) for which the following is required "**technical and economic feasibility project**", subdivided into **Area 1A and Area 1B**:

- **Area 1A** is the one allocated to hosting the new school complex, its direct appurtenances, and possibly some immediately adjacent public spaces. The actual construction plane of the new school buildings and the outdoor areas connected to them must be within the boundaries of this area. The project must set out in detail the outdoor area that are connected to the new buildings and the larger ones that are strategically connected to both the new school complex and to the surrounding equipped park area, keeping in mind the delimitation boundaries. Area 1A has a surface area of about 30,000 m² and borders to the north with a private area, to the east with green areas next to Viale Enrico Fermi, to the south with the public park in Via Trevi and to the east with some building plots allocated to mostly residential use, a public green area where a Social Residential Building project is planned and the roads Via Scialoia and Via Trevi;
- **Area 1B** includes the public park in Via Pellegrino Rossi and the area currently belonging to the kindergarten, that must be demolished: a technical and economical feasibility project must be produced for the organisation of the public park, to annex to existing park area, for which the upgrade must be designed. Area 1B has a surface area of approximately 6,500 m² and borders to the east with Via Pellegrino Rossi, to the north and south with two building plots allocated to residential constructions and to the west with a residential car park.

- ***Delimitation 2:*** (Green colour delimitation) for which "**Guidelines**" are requested

In this area, as "guidelines", the following must be developed the roads and public areas projects in support of the new School Complex, in order to define an overall picture of synergical, integrated work with the quarter, in addition to the project designs for the areas inside *Delimitation 1*.

The area corresponding to *Delimitation 2* has an overall surface area of approximately 23,000 m², and in addition to the roads that act as access routes to the school complex, also includes the green areas immediately adjacent to the school complex: the public park between Viale Enrico Fermi, the railway and Via Valeggio and the green area along Via Trevi, allocated to be a public green area.

Indications for the design, with a detailed description of the content and goals to be pursued, can be found in the Preliminary Design Document (hereinafter referred to as the D.P.P. for brevity), attached and integral part of the herein Call for Participation

The maximum cost of intervention to be carried out (economic situation, including cost of works, costs of design, works supervision, inspections, safety costs and amounts at the disposal of the commissioning client), as set out for Area 1A and Area 1B, is set at **49,000,000.00** inclusive of VAT.

The share of the amount for works is set at **36,600,000.00** Euro (excluding VAT), including external safety costs amounting to 500,000.00 Euro (excluding VAT), as per the detailed content contained in the D.D.P., which shows the classification of the various categories of works planned, identified according to the codes "ID-Works" as set out in the Ministerial Decree 17 June 2016 on professional fees for Architecture and Engineering Services.

2. TYPE OF PROCEDURE

The competition is divided into two separate stages:

1. Stage one, in anonymous form, is aimed at selecting the **10** (ten) best project proposals to be sent forward to stage two;
2. Stage two, also in anonymous form, is aimed at identifying the best project proposal from among the ones selected in stage one.

To guarantee anonymity and uniform terms of participation, the competition procedures and the relationship between

The body issuing the call for participation and the competitor will take place solely via the website www.scuolascialoia.concorrimi.it.

The competitor will access the above-named website by registering and can download the material required to take part, ask questions, consult the specific "news" page and upload the documents and designs for the project proposals for both stage one and stage two.

The system will assign each participant with an alphanumeric code (registration code) and will guarantee anonymity for the entire procedure ¹.

CHAPTER II - PARTICIPATION IN SELECTION PROCEDURE

3. SUBJECTS ALLOWED TO TAKE PART IN THE SELECTION PROCEDURE: PARTICIPATION REQUISITES

The competition is open to Architects and Engineers enrolled in their respective professional orders or in the professional registers in the countries where they reside/work, certified to practise their profession on the date of publication of this Call for Participation who do not fall foul of reasons for exclusion as set out in article 80 of Leg. Decree 50/2016 as amended.

Specifically, all subjects as set out in article 46 paragraph 1 of Leg. Decree 50/2016 as amended, in possession of the requisites as set out in the Ministerial Decree 263/2016 as amended are entitled to take part in the selection procedure.

Participation by junior architects and junior engineers is permitted within the limits of the contents of article 15 and following (for architects) and article 45 and following (for engineers) of the Presidential Decree 328/2001 as amended.

Competitors can take part individually or jointly in groups.

In the case of groups, a head of group must be appointed, the only person responsible and the reference point of contact with the body issuing the call for participation.

The group will form a single entity for the purpose of the competition and ownership of the project proposal expressed will be acknowledged, as with possessions and rights, to all members of the group ².

The groups, even if not formally established, must include at least one professional with a university degree, qualified to carry out the profession for less than 5 (five) years prior to the date of publication of this Call, as the designer, pursuant to Ministerial Decree 263/2016 as amended. The selection procedure participants, individuals or groups, can make use of consultants and collaborators, even if not members of professional orders or registers.

The qualification and nature of consultancy or collaboration must be declared for each consultant or collaborator. Tasks and attributions of consultants and/or collaborators are defined within the participating group without this being relevant for relations between the competitor and the body issuing the call for participation.

To be admitted to stage two of the selection procedure, the participants do not need to have special requisites as set out in article 83 of the code, which must only be met by the winner after completion of the competition procedure and before the negotiated procedure aimed at awarding the subsequent levels of design and other architectural and engineering services, also through approval or the establishment of a temporary consortium.

4. CAUSES OF INCOMPATIBILITY AND REASONS FOR EXCLUSION

Reasons for the exclusion of a participants as per article 80 of Leg. Decree 50/2016 as amended, are as follows:
The following cannot take part in the competition or they will be excluded:

1. Those who have taken part in drafting this call for participation and the attached documents, their spouses and relatives to the fourth degree (included) and anyone who currently has an employment contract or other legal relationship with them. A legal relationship is intended as that of a sharing situation, also in the same working environment, that has given rise to a reciprocal joint-penetration of respective professional activities from a technical-organisational point of view;
2. Those who may be favoured due to the execution of preliminary services for the purpose of the competition and/or their involvement in drawing up the Call for Participation and its attachments or in creating the competition;
3. Employees of the body issuing the call for participation and the subjects who have, on the publication date of said Call, a collaboration relationship of any kind with the body issuing the call for participation, the subject of which is the same as the theme of the competition. Incompatibility is extended to spouses and relatives up to the fourth degree (inclusive);

Participation in any form (head of group, member of group, consultant, collaborator) by a competitor in more than one group will bring about the exclusion of both the individual and the group or groups that he/she is a member of from the competition.

The composition of the participating group cannot be altered between stage one and stage two, otherwise the group will be excluded from the procedure.

Participants and members of the commission cannot have any contact regarding the subject of the competition for the entire duration of the competition, otherwise participants will be excluded.

5. ACCEPTING THE REGULATIONS

By taking part in the competition, the competitors accept all the rules contained in the herein Call for Participation and the attached documents without reserve.

The subjects taking part in the procedure explicitly exonerate the body issuing the call for participation from any responsibility regarding any malfunction or defect regarding connectivity services required for reaching the remote acquisition system for project proposals and documentation.

6. PROCEDURE FOR REMEDYING DEFICIENCIES

Deficiencies of any formal element of the application, excluding the ones regarding the project proposal, can be remedied via the procedure for remedying deficiencies as set out in paragraph 9, article 83 of Leg. Decree 50/2016 as amended. The body issuing the call for participation assigns a deadline to the competitor, no more than ten days, for the required documents and declarations to be made, completed, added to or adjusted, stating the content and the subjects who must make them. In the event that the deadline passes without adjustments or insufficient integrations submitted, the competitor will be excluded from the competition.

7. ANAC PAYMENT

This must be made by the deadline for delivery of all stage one documents and designs - otherwise the competitor will be excluded from the competition, pursuant to Resolution number 1174 of 19 December 2018 as amended. Payment is to ANAC³ - Autorità Nazionale Anticorruzione - for the amount of € **140.00** as payment for taking part in the herein competition, following the operational instructions provided by the Authority on its own website: www.anticorruzione.it (online services - payment collection service).

8. SELECTION PROCEDURE DOCUMENTS

The body issuing the call for participation provides the following documentation, that can be downloaded from the website www.scuolascialoia.concorrimi.it:

1. COMPETITION NOTICE

1. Competition Notice (documento_bando.pdf)

2. PRELIMINARY DESIGN DOCUMENT

2. Preliminary Design Document (2 Documento Preliminare alla Progettazione.pdf)

3. MAPS

- 3.1 Photo map (31 Fotopiano Autocad2013.zip)
- 3.1 Photo map (31 Fotopiano.pdf)
- 3.2 Diagram showing delimitation of competition area (32 Tavola con perimetrazione area di concorso Autocad2013.zip)
- 3.2 Diagram showing delimitation of competition area (32 Tavola con perimetrazione area di concorso.pdf)
- 3.3 Diagram of current status (33 Tavola stato di fatto Autocad2007.zip)
- 3.3 Diagram of current status (33 Tavola stato di fatto.pdf)
- 3.4 PUMS - Urban Sustainable Mobility Plan (34 PUMS.zip)
- 3.5 Subservices investigation (35 Indagine sottoservizi.pdf)
- 3.6 Investigation of tanks and central heating plant (36 Indagine serbatoi e centrale termica.zip)

4. GREEN AREAS AND SYSTEMS

- 4.1 Indications for design of public green areas (41 Indicazioni per la progettazione di aree verdi pubbliche.pdf)
- 4.2 Survey of individual areas with identification of trees (42 Rilievo delle singole localita con identificativo alberature.zip)
- 4.3 Indications for design of plants and systems (43 Indicazioni per la progettazione degli impianti.pdf)

5. VIA SCIALOIA COMPREHENSIVE INSTITUTE

- 5.1 Design indications - new school complex in Via Scialoia (51 Indicazioni progettuali_nuovo Plesso Scolastico via Scialoia.pdf)

5.2 Study of historical-town planning aspects (52 *Approfondimento sugli aspetti storico-urbanistici.pdf*)

5.3 Guidelines 2019-2022 for the preparation of the Educational Offer Plan (PTOF) (53 *Atto di indirizzo 2019-2022 per la predisposizione del PTOF.pdf*)

5.4 Result of participatory process (54 *Esito processo partecipativo.pdf*)

6. TERRITORIAL ZONING PLAN (PGT) ADOPTED

6.1 03DP_D01_Progetto_di_piano (61 *03DP_D01_Progetto_di_piano.pdf*)

6.2 02PR_R01_Fattibilità_geologica (62 *02PR_R01_Fattibilita_Geologica.pdf*)

6.3 03PR_R02_Indicazioni_urbanistiche_2_NE (63 *03PR_R02_Indicazioni_Urbanistiche_2_N-E.pdf*)

6.4 04PR_R03_Indicazioni_morfologiche_2_NE (64 *04PR_R03_Indicazioni_morfologiche_2_NE.pdf*)

6.5 10PR_R09_Reticolo_Idrico_PGRA_2_N-E (65 *10PR_R09_Reticolo_Idrico_PGRA_2_N-E.pdf*)

6.6 12PR_RA1_Giudizio_sintetico (66 *12PR_RA11_Giudizio_sintetico_paesaggio.pdf*)

6.7 02PS_NIL_estratto_Schede_79_80 (67 *02PS_NIL_estratto_Schede_79_80.pdf*)

6.8 03PS_S01_Servizi_pubblici_comunali_2_NE (68 *03PS_S01_Servizi_pubblici_2_N-E.pdf*)

6.9 04PS_S02_Sistema_verde_mobilità_2_NE (69 *04PS_S02_Servizi_verde_mobilita_2_N-E.pdf*)

6.10 05PS_S03_Rete_ecologica (610 *05PS_S03_Rete_ecologica.pdf*)

7. IMAGES

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8.3 Pre-schools - method notes for design (83 *La scuola dell'infanzia_note metodologiche per la progettazione.pdf*)

8.4 Nursery schools - method notes for design (84 *Il nido_note metodologiche per la progettazione.pdf*)

8.5 Pedagogical guidelines, Milan City Council 06 (85 *Linee pedagogiche Comune di Milano 06.pdf*)

8.6 Educational spaces and school architecture: international guidelines and ideas (86 *Spazi educativi e architetture scolastiche linee e indirizzi internazionali.pdf*)

9. CALCULATING FEES

9. Calculating fees pursuant to the Ministry of Justice Decree 17 June 2016 (9 *Calcolo onorari.pdf*)

9. QUESTIONS AND REQUEST FOR CLARIFICATION - SITE INSPECTION

Subjects interested in the competition and competitors can submit requests for clarification to the body issuing the call for participation only by filling out the specific electronic form, found on the website, for both stage one and stage two of the procedure, by, respectively, the date **22.07.2019 at 13:00:00** and the date **14.10.2019 at 13:00:00**.

The final deadlines for publishing clarifications, also in short form, on the website are, respectively, the date **08.08.2019 at 17:00:00** for stage one and the date **24.10.2019 at 17:00:00** for stage two.

Dates for accompanied site inspections will be published on the website.

10. STAGE ONE - DOCUMENTS REQUIRED

The project proposal required to take part in stage one of the competition must comprise the following elements:

1. Illustrative and technical report comprising a maximum number of 5,000 characters, spaces included, in a UNI A4 format on PDF file, in portrait mode, with a total of 5 sides that illustrate the guideline criteria, also using diagrams and images, the project choices regarding goals named in the Call for Participation and the characteristics of the work, including tables showing the main dimensional data for the project;
2. graphic elements: **5** (five) in UNI A3 format on PDF file, in landscape mode, that illustrate the project idea, accompanied by explanatory diagrams of the clearance-demolition-construction phases and other functional and distribution diagrams considered useful for understanding the project.

The document files must be printable and each file must not exceed **10MB** in size.

The alphanumeric code (registration code) that the system assigns to each participant at registration must NOT be written on the documents, otherwise they will be excluded.

Documents that differ from the above-named specifications or that contain elements that allow them to be recognised (titles, logos, mottoes etc) that may lead back to ownership of the creative idea, will lead to exclusion

from the competition.

The files must be anonymous both in their content and in the ownership, as per specifications on the website, otherwise they will be excluded.

Other documents or document that different from the ones stated in the call for participation and provided for on the platform are not permitted.

11. TERMS AND CONDITIONS FOR PARTICIPATING IN THE SELECTION PROCEDURE - SUBMITTING DOCUMENTS FOR STAGE ONE ⁴

The website www.scuolascialoia.concorrimi.it will be used to participate in the competition, where the individual or the head of a group must register using an certified email address or, in the event of participants residing in other countries, an email address based on technologies that meet equivalent formalities and requisites.

In particular, it will be necessary to fill out and upload the following documents, otherwise the participant will be excluded:

- 1) Participation application**
- 2) Sworn Affidavit**
- 3) Authorisation from the body**
- 4) Group sheet**
- 5) Identification Document**
- 6) Self-certification of absence due to reason of exclusion and compliance with the limits of participation as set out in the European Single Procurement Document (ESPD) (filled out in the following parts: Part II sect. A and B; Part III Sect. A, B, C, D; Part IV Sect. A; Part VI)**
- 7) Payment receipt for ANAC contribution**

Documents 1) 2) 4) 6) must be filled out and signed electronically and loaded together with the requested files containing a non-certified photocopy of the signatory's identification documents and a photocopy of authorisation for participation in the case of a public administration employee who is participating, ex art. 53 of Leg. Decree no. 165/2001 as amended.

Forms of participation in different ways to the ones described in the Call for Participation and specified on the website are not permitted, and will lead to exclusion from the procedure. After registering on the website, participants will access all the necessary instructions for delivering administrative documents and technical documentation.

Technical documentation must be sent, **via completion of the online procedure 5**, otherwise the competitor will be excluded, no later than the date **04.09.2019 at 13:00:00**. Once the procedure has ended, the competitor will receive an email to the certified email address used for registration, giving the date and time of transmission for the envelope for stage one.

The website will not accept finalisation of the procedure beyond the indicated deadline.

12. STAGE TWO - DOCUMENTS REQUIRED

The technical and economical feasibility project that the competitors admitted to stage two of the competition must submit, comprises the following technical documentation:

1. Illustrative technical project report

The report must describe the project and provide necessary indications for continuing with the project process.

Specifically, the report must address the following subjects:

- Illustration of the reasons for the proposed solution and reason for the architectural and technical choices contained in the project;
- General description of the project solution from a functional point of view, together with tables showing the main dimensional data for the project and detailed data regarding foreseen functions;
- Description of the project characterisation from the point of view of inserting it into the reference context and relations with the surrounding urban fabric;
- Description of the project criteria aimed at environmental, energy and economic sustainability;
- Accessibility, use, ease and convenience of maintenance and management of project solutions;

- Circumstances that cannot be found in the designs;
- Guidelines for the drafting of the final project;
- First indications and measurements aimed at safeguarding health and safety during the building site phase, for the drafting of safety plans;
- approximate report on the economic-financial aspects of the project;
- Project guidelines for the green area “Delimitation 2”, with graphic site plan to suitable scale and with free technique;
- BIM development capacity of final and executive designs during stages after the competition;
- Illustrative abstract of the project, in maximum 3000 characters, that the body issuing the call for participation can use during exhibitions, shows and publications as set out in article 23 “Exhibition and publication of the project proposals” for the herein Call for Participation.

The report can contain images and diagrams and must be contained in a file of maximum 19 sides in UNI A3 format plus the cover, in landscape mode (a maximum of 3500 characters per page, spaces included), including reduction of 6 diagrams in a PDF file.

2. Graphic elements:

- site plan scale 1:1000/1:500
- General maps and profiles scale 1:200;
- Plans in scale 1:200 or 1:100 that allow identification of all the distribution, type, functional characteristics of the project with lay-out of the furnishing or the distribution of spaces and distribution of furnishing in the spaces, with particular attention to the study of natural lighting;
- Sections, perspectives and views to suitable scale for description of the project;
- Overall rendering, included in the reference context;
- Functional/distribution plans and diagrams that show accesses, paths and relations between various functions;
- any construction details of furnishings

The graph documents must be contained in 6 UNI A0 format drawings in landscape mode on a PDF file.

3. Summary calculation of costs

The summary calculation of costs **1A+1B must be provided**, that must be contained on maximum 8 side of UNI A4 plus the cover on PDF file. It must be calculated according the price lists that can be downloaded from the competition website. If an items that you intend to use is not included in the stated price lists, the competitor must carry out a market survey and communicate the ways by which the new price used for calculation purposes has been defined, in the project documentation handed over.

The number and indications as set out in points 1, 2 and 3 of the herein article coincide with the purpose of the Body issuing the call for participation to acquire a technical and economical feasibility project.

The document files must be printable and each file must not exceed **10MB** in size.

While drafting the project proposal, the competitors must bear in mind any indications provided by the judging panel at the end of stage one of the selection procedure.

The alphanumeric code (registration code) that the system assigns to each participant at registration must NOT be written on the documents, otherwise they will be excluded.

Documents that differ from the above-named specifications or that contain elements that allow them to be recognised (titles, logos, mottoes etc) that may lead back to ownership of the creative idea, will lead to exclusion from the competition.

The files must be anonymous both in their content and in the ownership, as per specifications on the website, otherwise they will be excluded.

Other documents or document that different from the ones stated in the call for participation and provided for on the platform are not permitted.

13. TERMS AND CONDITIONS FOR SUBMITTING DOCUMENTS FOR STAGE TWO4

Forms of participation in different ways to the ones described and specified on the website are not permitted.

Technical documentation must be sent, **via completion of the online procedure** ⁵, otherwise the competitor will be excluded, no later than the date **14.11.2019 at 13:00:00**. Once the procedure has ended, the competitor will receive an email to the certified email address used for registration, giving the date and time of transmission for the envelope for stage two.

14. SELECTION PROCEDURE SCHEDULE

The main deadlines for the tender procedure are as follows:

- **22.07.2019 at 13:00:00**
Deadline for receiving requests for clarification for stage one;
- **08.08.2019 at 17:00:00**
Deadline for publishing answers to the requests for clarification which arrived by **22.07.2019** for stage one;
- **04.09.2019 at 13:00:00**
Final deadline for receiving project proposals for stage one;
- **20.09.2019 at 13:00:00**
Final deadline for communicating the project proposals which have been advanced to stage two of the tender;
- **14.10.2019 at 13:00:00**
Deadline for receiving requests for clarification for stage two;
- **24.10.2019 at 17:00:00**
Final deadline for publishing answers to the questions asked for stage two;
- **14.11.2019 at 13:00:00**
Final deadline for receiving project proposals for stage two;

CHAPTER III - THE AWARDING COMMISSION'S WORK - SELECTION PROCEDURE RESULT

15. EXAMINING BOARD - PRELIMINARY EXAMINATION

The following individuals cannot be a part of the Judging Panel:

1. Competitors, their spouses or cohabitants and their relatives and relatives by marriage up to the fourth degree (included);
2. Employers and the employees of competitors and those who currently have an employment contract or other legal contract with them. A legal relationship is intended as that of a sharing situation, also in the same working environment, that has given rise to a reciprocal joint-penetration of respective professional activities from a technical-organisational point of view.

The provisions on incompatibility and abstention as set out in article 77 paragraph 6 of the Leg. Decree 50/2016 are applied to members of the Judging Panel.

The Judging Panel, which will be same in stage one and stage two, comprises 5 (five) regular members, 3 (three) of whom are experts with equivalent qualification to the required professional one (architects/engineers, representatives of the Order of Architects and Engineers), 2 (two) representatives of the municipal administration.

In particular, the Panel will comprise:

- Representatives from Milan City Council;
- Representatives of the Order of Architects, Planners and Landscape Architects in the Province of Milan;
- Representatives of the Order of Engineers in the Province of Milan.

Another 2 (two) additional members will also be appointed if it should be necessary to replace one or more of the regular members.

According to what is set out by Decree-law no. 32 of 18 April 2019 converted into Law no. 55 of 14 June 2019, the operations terms of the list of tender commissioners' system cannot be applied in an experimental mode until 31 December 2020, therefore the temporary rule ex article 216 paragraph 12 is used, therefore, the judging panel, the same one for stage one and stage two, continues to be appointed by the commissioning client's competent body for selecting the subject to awarded the contract, according to the rules of competence and transparency.

The Judging Panel will also have a secretary, with no voting rights, chosen by the Body issuing the Call for Participation.

The Judging Panel session will be valid with the attendance of all members.

The Judging Panel's decision are taken by majority and are binding for the Body issuing the Call for Participation.

The work of the Judging Panel, which can work remotely using computerised procedures that safeguard the confidential nature of communications, will be carried out in one or more reserved sessions; special minutes of said sessions will be drawn up, signed by all members and stored by the procedure manager, whose name is provided in article 25 below.

The minutes of the sessions, which must be signed by all regular or additional members, will contain Identification of the method⁶ followed and the work procedure. The final minutes of stage two must contain the classification list, with reasons provided for all competitors.

The Panel therefore establishes the list of qualified candidates, identifying the winner, that cannot be exaequo, and the proposals in the list, with a possible differentiated division of the participation awards.

The Judging Panel can also identify further project proposals to mention as noteworthy.

The Panel will draw up a short critical judgement for each project in the list of qualified candidates or with a mention. It is the panel's right to draw up an overall judgement about the proposals received and examined.

The minutes as set out in this article are transmitted immediately, by the Panel's President, to the RUP, when the competition procedures has been completed and, subsequently to the administrative provision of acknowledgement of the minutes, published on the website www.scuolascialoia.concorrimi.it.

16. PUBLIC SESSION

Publication of the alphanumerical codes attributed by the remote system to the various proposals submitted for stage one will be made known after the deadline for submitting the proposals, on the website www.scuolascialoia.concorrimi.it.

The deadline for communication and publication of the project proposals promoted to stage two of the competition is set as **20.09.2019**.

The date, time and place of the public session for the reading of the classification list and the proclamation of the winner on completion of the stage two works will be published on the competition website.

17. THE STAGE ONE EXAMINING BOARD'S WORK

The judging panel's work is carried out in reserved sessions. The judging panel takes into consideration the submitted project proposals, makes decisions regarding admissibility of competitors and defines the methodology of the works. The project proposals promoted to stage two of the selection procedure will be chosen based on the following evaluation criteria:

1. Quality of project in relation to the functionality of space organisation and insertion of the building in the context (max 70 points).
2. Quality of the proposal from the point of view of the project choices regarding the managerial technical feasibility in relation to maintenance and environmental and energetic sustainability (max 30 points).

While observing anonymity, the platform will invite the selected competitors to take part in stage two.

18. THE STAGE TWO EXAMINING BOARD'S WORK

The judging panel's work is carried out in reserved sessions. In a reserved session, the judging panel takes into account the project proposals, defines the methodology of the works and evaluates the promoted proposals based on the following evaluation criteria.

1. Quality of the proposal from a composition and architectural point of view, with special attention paid to the "architectural identity", referring to use of the construction materials and technologies according to the times required for realisation, durability, environmental sustainability and maintenance thereof consistently with the maximum amount of works provided for in the invitation for participation (max 25 points)
2. Hierarchy, functional organisation and flexibility of indoor spaces, in addition to continuity of space between indoors and outdoors (max 20 points)
3. Quality of the solution regarding construction organisation by functional lots/time phases and the simultaneous preservation of the recognisable consistency of the work carried out (15 points)

4. Quality of the project in relation to insertion of the complex in the urban and social context that it is located in, the surrounding functions, and the synergies that can develop with the green areas (max 15)
5. Qualities of the Guidelines (max 10 points)
6. Quality of furnishings - both standard and custom-made - and capacity to characterise environments through changeable configurations linked to the educational activities taking place each time; their distribution in the educational spaces consistently with the general project idea and according to the maximum cost of works provided for in the call for participation (10 points)
7. BIM development capacity of final and executive designs during stages after the competition. (max 5 points)

19. ANNOUNCEMENT OF THE WINNER

In a public session, the body issuing the call for participation proclaims the winner of the competition and reads out the classification list of the 10 participants, associating the names of the corresponding competitors to the alphanumeric codes, without prejudice to verifications on administrative documentation and the incompatibilities.

Once the public session for proclamation of the winner has ended, the platform will send the classification list to the 10 participants.

The date and time of the public session will be published on the competition website.

CHAPTER IV - FINAL OBLIGATIONS

20. AMOUNT TO WINNER AND ACKNOWLEDGEMENT OF PARTICIPATION - OWNERSHIP OF DOCUMENTS PRODUCED

The winner of the competition will receive an amount of € 57,377.00 (fifty-seven thousand three hundred and seventy-seven/00 plus VAT equal to € 12,623.00 if due and social security contributions equal to € 2,206.80 if due) making a total of € **70,000.00**.

With this payment, as established by article 152 paragraph 5 of Leg. Decree 50/2016 as amended, ownership of the winning project proposal is acquired by the body issuing the invitation for participation.

The subject placed second in the competition will receive an amount, as recognition of taking part, of € 13,114.75 plus VAT equal to € 2,885.25 if due and social security contributions equal to € 504.41 if due, making a total of € **16,000.00**.

The subject placed third in the competition will receive an amount, as recognition of taking part, of € 9,836.06 plus VAT equal to € 2,163.94 if due and social security contributions equal to € 378.31 if due, making a total of € **12,000.00**.

Each of the next 7 (seven) competitors in the competition will receive an amount, as recognition of taking part, of € 4,918.03 plus VAT equal to € 1,081.97 if due and social security contributions equal to € 189.15 if due, making a total of € **6,000.00**.

On request, the authors of the above-stated projects or projects worthy of mention, further to a positive check on requisites, will be issued with a Certificate of Good Execution of Service, that can be used in their curriculum. Therefore, the competitors in the classification list or that are considered to be worthy of mention can assimilate their performance to a technical and economical feasibility project as identified in the above-cited Min Decree 17/06/2016.

50% of the amount for the winner will be paid at the time when the winner is proclaimed, and the remaining 50% will be paid on definition of the technical and economical feasibility project performance.

Payment to the winner and acknowledgements of participation as set out above will take place within 90 (ninety) days, starting from the date on which the administrative provision by which the judging panel's work is approved becomes executive.

In the event of groups, payment to the winner and acknowledgements of participation will be made solely to the subject named as the head of the group at the time of registration.

Intellectual property and copyrights for the submitted projects belong to the competing authors, in accordance with laws regarding copyright and intellectual property rights.

The competitor assumes all responsibility consequent to the infringement of patent rights, copyright, intellectual property rights and generally others' sole rights, for the projects, the images and all the material made available to the body issuing the call for participation and required for said participation.

No payment is granted to take part in stage one of the selection procedure

21. PUBLICATION OF SELECTION PROCEDURE RESULTS

Without prejudice to the provisions of current laws on the matter, the result of the selection procedure will be published on the website of the body issuing the call for participation and on the competition website www.scuolascialoia.concorrimi.it, within 10 (ten) days of the date of approval of the judging panel's work and will be communicated to the local professional orders.

CHAPTER V - FINAL PROVISIONS

22. PRIVACY

Personal data provided together with the application for participation in the selection procedure will be processed by the body issuing the call for participation for the sole purpose of identifying the competition's finalists, after analysis and evaluation of the projects. Processing is based on the legal basis of execution of precontractual measure adopted on the data subject's request and of fulfilment of legal obligations (in particular the Tender Code, Leg. Decree 50/2016).

The data will be stored for 10 years after the completion of the invitation to take part in the public selection procure and any appeals.

Data may be communicated to other subjects solely for the purposes strictly connected with the competition, with management of information systems and with the evaluation of the project proposals as per the section below.

Pursuant to Leg. Decree No. 196 of 30 June 2003 as amended, by accepting the herein call for participation, participants are giving their express consent for their personal data to be processed for purposes pertaining to the carrying out of the design competition, in observance of current provisions in force.

Personal data may be transferred to countries outside the EU or the EEA. In these cases, the body issuing the call for participation will use providers in the EEA territory; to the contrary, it will verify the adequacy of the provider in accordance with what is set out in the legislation in force, by the European Commission and by the Data Protection Supervisor.

Data subjects have some rights established by the regulations. In particular:

- to obtain access to their own personal data, to rectify or erase and limit or block processing thereof, if not prevented to do so by law or regulations; they may also request portability;
- to lodge complaints with the body issuing the call for participation, the data protection officer or to the national control authority (in Italy the the data protection supervisor) following instructions on its website.

Please remember that some data cannot be erased and some processing cannot be blocked as by law, the body issuing the call for participation must keep trace of the promoted calls for participation and their results.

To exercise said rights, the relative channels at the body issuing the call for participation as stated above must be used. The Data Processor Architect Ms **Simona Collarini** can be contacted at the email address **STUrbanistica@comune.milano.it** and the physical address **Via G.B. Pirelli 30, 20124 Milan**.

23. EXHIBITION AND PUBLICATION OF PROJECT PROPOSALS

By paying the amount set for the winner, the body issuing the call for participation assumes ownership of the winning project proposal. In all cases, copyright and intellectual property of the project proposals remains with the respective authors.

The body issuing the call for participation undertakes to submit the initiative to the national press and to optimise the competition results through actions that it believes to be most suitable, showing the names of each author and without any additional payment to the latter.

Participants have the right to publish their own work without limitation, on the condition that it is after the end of the competition procedure.

By taking part in the selection procedure, the competitors authorise the exhibition and also publication of the technical documents that they deliver, also on the website www.scuolascialoia.concorrimi.it, without anything being payable to them.

24. AWARDING OF DEVELOPMENT OF FURTHER PROJECT LEVELS

The body issuing the call for participation reserves the right to decide whether to start the subsequent design phases regarding the winning project proposal.

In this case, without prejudice to the value of the work as set out by the DPP, in a procedure negotiation without any call for participation, the winner of the competition will be appointed with:

1. drafting of the final design (€ 1,146,418.32), Executive (€ 549,152.73) of the new WORK, for a maximum amount of € **1,695,571.05** (net of VAT and all other legal duties);
2. Awarding of the Safety Coordination during the design phase for the new WORK, for a maximum amount of € **221,903.33** (net of VAT and all other legal duties);
3. Works Supervision of the New WORK (including the Operational Directors and Worksite Inspector roles) for a maximum amount of € **1,163,459.61** (net of VAT and any other legal duties);
4. Safety Coordination during the execution, for a maximum amount of € **462,298.58** (net of VAT and all other legal duties);

The analytical description of the cost and services requested is shown in the attachment "Calculation of Fees pursuant to Min. Decree 17 June 2016" that shows the analytical calculation of fees according to the contents of the stated Decree.

For the purpose of awarding the contract, the winner must have the following requisites as set out in article 83 Leg. Decree 50/2016 as amended:

ECONOMIC-FINANCIAL REQUISITES, as set out in article 83, paragraph 1, letter b) of Legislative Decree 50/2016: the competition winner must demonstrate a suitable level of professional liability insurance cover, in line with what is set out in art. 83 paragraph 4, letter c).

TECHNICAL AND PROFESSIONAL CAPACITY REQUISITES as set out in art.83 paragraph 1, letter c) of Leg. Decree 50/2016.

With the attached documentations, the competition winner must prove:

completion, in the last ten years **of services** pertinent to Architecture and Engineering, as set out in article 3, letter vvv) of the Code, regarding the works that belong to each of the "ID-Works" of the works that the services to be awarded refer to, identified on the basis of the lists contained in current professional rate, **making an overall total amount** for each "ID-Work" **of 1 times** the estimated cost of the works referred to for this service, calculated in reference to each of the "ID-Works";

the carrying out, in the last **ten years of two services** pertinent to Architecture and Engineering, as set out in article 3, letter vvv) of the Code, regarding works belonging to each of the "ID-Works" of the works that the services to be awarded refer to, identified on the basis of the lists contained in current professional rate, making a total amount of at least **0.40 times the estimated cost of the works** referred to for this services, calculated in reference to each of the "ID-Works".

The economic-financial requisites, as set out in art.83, paragraph 1, letter b) of the Code and the requisites regarding technical and professional skills as set out in art.83 paragraph 1 letter c, can be proven by the winner of the competition, in the awarding stage of the subsequent levels of design.

Possession of the winner's requisites of professional suitability, economic and financial capacity, technical and professional capacity (including professional skills in environmental reclamation activities) will only be verified if the services are awarded, using the procedure set out in article 81, paragraph 1 of Leg. Decree 50/2016.

The special requisites as set out above must be possessed overall by the group. The principal must possess a higher percentage than the agents, the latter not being able to have minimum percentages of possession of the same requisites.

In order to demonstrate the requisites required for being awarded the services as set out in the section above, the winner of the competition, in addition to having the possibility to resort to avilment pursuant to article 89 of Leg. Decree 50/2016 as amended, can, pursuant to article 152, paragraph 5 of Leg. Decree 50/2016 as amended, establish a temporary consortium among subjects as set out in paragraph 1 of article 46 of Leg. Decree 50/2016 as amended or change consortia already proposed for participation in the competition with other other subjects, on the condition that in both cases, these subjects have not already participated in the competition, submitting a specific undertaking in this sense on submitting the participation document.

In the case of temporary consortium, the consortium must be formally established prior to the appointment for the development of further project levels being awarded and the technical skill of an expert reclamation geologist must be included in the group.

25. PUBLICITY AND DIFFUSION OF THE INVITATION TO TENDER - SOLE MANAGER OF PROCEDURE -

SELECTION PROCEDURE COORDINATOR

In addition to the forms foreseen by law, the call for invitation is published on the website by the body issuing the call for participation and on the website **www.scuolascialoia.concorrimi.it**.

Sole Manager of the Procedure (RUP) is: Arch. **Simona Collarini** (Milan City Council - General Urban Planning Area Director).

The selection procedure coordinator is: Arch. Paola Velluto (Milan City Council - Urban Planning Area).

26. LANGUAGE

The official language is Italian. Use of the English language is permitted.

27. FINAL PROVISIONS - JURISDICTIONAL PROTECTION

Access to the acts of the entire procedure is permitted after the administrative provision of acknowledgement of the minutes of the judging panel's work. For all matters not governed by the call for participation, the current law in force on such matters is applied.

Article 211 of Leg. Decree 50/2016 as amended and articles 119 and 120 of the Leg. Decree 104/2010 (Administrative Process Code) as amended is applied.

The Call for Participation documents connected and consequential to the competition procedure are only contestable by appeal to the regional administrative tribunal.

For any disputes that may arise, the Regional Administrative Tribunal for the **Lombardy Region, Milan branch** has jurisdiction.

REGULATORY FRAMEWORK

Presidential Decree No. 328 of 5 June 2001 (articles 15 and 45) as amended;

Leg. Decree No. 196 of 30 June 2003 as amended;

(EU) Regulation 2016/679 of the European Parliament and European Council dated 27 April 2016;

Leg. Decree No. 104 of 02 July 2010 as amended;

Leg. Decree No. 50 of 08 April 2016 as amended;

Resolution number 1174 of 19 December 2018 as amended. - ANAC;

Min. Decree 17 June 2016 as amended;

Min. Decree no. 263 of 2 December 2016 as amended;

Leg. Decree no. 56 of 19 April 2017 as amended;

Memorandum from ANAC President of 9 January 2019;

Leg. Decree No. 32 of 18 April 2019 converted into Law no. 55 dated 14 June 2019.

CLARIFICATION NOTES

¹ Art. 2

To ensure anonymity and uniform conditions of participation, the platform for all registrations assigns two unique alphanumeric codes:

one at the sole disposal of the competitor (registration code)

one at the sole disposal of the procedure manager (platform code)

As a further guarantee of anonymity, the procedure manager will carry out their activity using solely the unique "platform code.

² Art. 3

It is herein specified that the expression single entity, in the event of participation as a temporary consortium, does not mean that any temporary consortia will be considered as a new, single and autonomous legal entity in regard to the subjects taking part in the consortium, for the purpose of the competition.

It is agreed that the unitary nature of the consortium, for the purpose of the competition, only regards paternity of the creative ideas and the project proposals that will be submitted.

With regard to appeals by the subjects involved, collaborators and external consultants who will not therefore be competitors, we must state that:

in accordance with article 31 paragraph 8 of Leg. Decree 50/2016 as amended, it is forbidden for the subject awarded the design appointment to use subcontracting, except for those activities regarding geological, geotechnical and seismic surveys, probes, monitoring, measuring and stakings, the drafting of specialised, detailed technical documents, excluding geological reports, and the sole graphic drafting of the project's technical documents;

in accordance with article 105 paragraph 3 letter a) of Leg. Decree 50/2016 as amended, the specific activities awarded to self-employed workers are not considered subcontracting. Attention is therefore drawn to the afore-stated laws to avoid

use of non-permitted forms of subcontracting.

³ Art. 7

The online payment service is active at preset times and does not guarantee immediate provision of a receipt. Alternatively, use cash payment, to be made at the authorised sales points. Overseas economic operators can make payments via international bank transfer, to the bank account no. 4806788, opened at Monte dei Paschi di Siena (IBAN: IT 77 0 01030 03200 0000 04806788 - BIC: PASCITMMROM) made out to the "Autorità Nazionale Anticorruzione" (National Anticorruption Authority).

The reason stated on the payment must show only the identification code for fiscal purposes used in the country of residence or the country where the participant is based (e.g. VAT number) and the Tender Contract Identification Code (CIG) that identifies the procedure being participated in. The overseas economic operator must attach the bank transfer receipt to the bid.

⁴ Articles 11-13

It is stated that indications regarding the modes with which proposals must be formulated by competitors come from technical reasons connected with the functioning of the system and its operational stability during the procedure.

⁵ Articles 11-13 The expression "completion of the online procedure" is used to mean the terminal operational step of the uploading procedure of the technical documents into the system. As confirmation of the correct completion of the procedure, as stated in the instructions found on the competition website, the remote computer system will send an email to the certified email address used at the moment when the competitor registers, with date and time when envelopes are closed.

⁶ Art. 15 Identifying the method does not determine any addition to the evaluation criteria set out in the call for participation that cannot be altered or added to by the panel.